



Final Minutes – September 15, 2023

Approved – November 3, 2023

MD APA Executive Committee Meeting

Time: 1:00 pm- 1:55 pm

Location: Virtual

1 Call to Order:

1.1 Meeting was called to order at 1:00 PM with the following attendees:

Lynda Eisenberg	Jim Palma
Sarah Diehl	Andrew Bernish
April Smith	Joe Griffiths
Alan Feinberg	Jasmine Forbes
Michael Bayer	Rich Hall
Stefani Spector	Dr. Siddhartha Sen

1.2 **Action on proposed agenda:** None

1.3 **Approve outstanding minutes:** No quorum; approval pushed to next meeting.

2 Housekeeping Issues

2.1 **Treasurer’s Report:** Chris not available. Lynda noted he has been working with National to get the required tax return reporting completed.

2.2 **PDO Report:** Jacqui not available.

2.3 Annual Report

- Michael and Lynda to talk offline and figure out path forward on annual report and chapter workplan. Will report out next meeting. Lynda suggested meeting Sept. 25 (5:30-6:30) with Michael.
- Michael noted David Rouse is available to meet to discuss the Greater Baltimore Wilderness Coalition next Wednesday, 9/20.

2.4 Chapter Workplan

2.5 Holiday Party and Speaker

- Target end of November/early December timeframe. Wednesdays would probably be best; 5:00 timeframe.
- Rich suggested also recognizing Helen Spinelli and Jenny Plummer-Welker at this meeting.
- Speaker: would like to invite Jake Day to speak on housing. Rich will reach out to Secretary Day and work to get a date set first.
- Location: Lynda suggested Bus Boys and Poets in Columbia; could hold the speaker portion of the event at a nearby location (depending on size) and then walk over to Bus Boys and Poets. Would showcase walkability and development in the area.
- Lynda suggested expanding reach and inviting other organizations and think about sponsorships. Perhaps students admitted free; different rates for MD APA members, etc. Could expand to invite ULI, Community Development Network...
- Lynda, Rich, and others to report back for next meeting – will get other details set once we have a date.

3 **Chapter Conference**

- Joe noted the MPCA is in support of hosting a joint conference next year.
- MD APA plan to join November MPCA Executive Committee meeting (11/14) to discuss initial next steps.
- MPCA to announce 2024 conference partnership at 2023 conference (October).
 - MD APA to potentially have a table at the October conference. Lynda, Michael, and Alan to be at the conference and could help support table.
 - Table could feature a suggestion box to collect ideas for next conference.
 - Lynda, Sarah, and April to talk about table materials.

4 **Business**

4.1 **Updates Retirement Party Details for Jenny Plummer-Welker and Recognition from Chapter. Blog post and award for service to APA and State.**

- Olivia was going to help collect information for an article, Joe will connect Kristen (MDP PMP editor) with Olivia.
- Michael agreed to work with Olivia to get a version of a writeup for MD APA blog post or winter party recognition.

4.2 **Updates to GBWC**

- Michael noted he still wants to speak with David Rouse first – meeting 9/20. Michael and Rich to report back after about what participation entails and other insight.

4.3 **2023 State Legislative Summit: Dec 5-6 in Des Moines, IA**

- Rich to talk with senate representatives about legislative priorities next week and working to inform and educate on APA in general.
- Unsure about this summit, MD APA will not be sending anyone.

5 **Regional Representative Reports: how can we get back to hosting events?**

- Lynda encouraged student reps to reach out to the board if help is needed with events or if there are any ideas.

5.1 **MDP – Joe Griffiths**

- MDP hosting Brownfields conference 11/15
- ADU Policy Taskforce (9/19): meeting is open to the public, 9am-12pm. Reach out to Joe if you didn't receive email notice and would like to register.
- ARC conference in Kentucky – went really well; in the process of expanding staffing capacity for ARC.
- MDP is engaging in legislation in this administration- legislative proposal is into the Governor's Office and will be able to be shared later.
- Recommend MD APA consider 2025 legislative session and working with MDP
 - Michael asked if it would make sense to have a small group to work with MDP on this – MD APA could help endorse MDP legislative agenda when it goes through the Governor's Office this year and start thinking about organizing a collaboration for the following year.
 - Michael also asked about any progress on housing guidance (HB90): Joe noted no technical or formal guidance yet, but he has suggestions he could share with any jurisdiction- want to get to the point to have more formalized guidance. In particular, developing suggestions to take a more qualitative approach for smaller jurisdictions that do not have the capacity for an in-depth quantitative approach.

5.2 **Western Maryland – Alan Feinberg**

- Noted the book Off the Shelf and Into Action – he has come across this in his research.
- Alan is planning for more events next year – Hagerstown, Frederick, etc. and noted he continues to work with the Mid-Atlantic Planning Collaborative on a number of webinars and other events.

5.3 **Statewide – Rich Hall**

- Going to check in with Gerrit Knapp to see what status is on Smart Growth survey and what they are going to do with it, will have update at next meeting.

- 5.4 **Baltimore** – Michael Bayer
- See above about GBWC discussion.
 - Rich noted we might want to keep an eye on the [Baltimore Regional Water Governance Taskforce](#). They had their first meeting this week.
- 5.5 **Eastern Shore** – Steve O’Connor not available.
- 5.6 **Southern Maryland** – Olivia Vidotto not available.
- 5.7 **Committee Updates – EPG: Jasmine**
- Will resend draft of mentor program for feedback.
- 6 **Adjourn:** Meeting was adjourned at 1:55.

ACTION ITEM SUMMARY

1. Michael and Lynda to discuss a path forward on annual report and chapter workplan.
2. Michael and Rich to meet with David Rouse to discuss GBWC.
3. Rich to reach out to Secretary Day about holiday party and get a date set for late November/early December. Lynda/Sarah/April to help out with other details once a date is set.
4. Lynda, Sarah, and April to talk about table materials for MPCA conference.
5. Joe to connect Olivia with Kristen H. at MDP to collaborate on a blog post featuring Jenny Plummer-Welker.