



FINAL Minutes – April 16, 2021

**Approved – July 16, 2021**

MD APA Executive Committee Meeting

Time: 10:00 am- 11:20 am

Location: Zoom Call

**1 Call to Order:** Helen Spinelli

1.1 Meeting was called to order at 10:00 AM with the following attendees:

Helen Spinelli	Alan Feinberg
Chris Jakubiak	Andrew Bernish
Sarah Diehl	Dr. Siddhartha Sen
David Levy	Jacqui Rouse
Steve O'Connor	Lynda Eisenberg
April Smith	Sophie Mae Kotzker
Joe Griffiths	Olivia Vidotto

1.2 **Action on proposed agenda:** None

1.3 **Minutes Approval for March 2021 Meeting:** Postponed; note updated March minutes.

**Miscellaneous:**

- Helen noted need for President-elect. Let her know if you/anyone you know might be interested.
- Angie Hernandez has resigned as Statewide Representative- position now open.
- Forward letter of intent for upcoming election to Helen ASAP if running again.

**2 Housekeeping Issues**

**2.1 Schedule and location of ExCom meetings for 2021**

- Friday, May 21, 2021 – Zoom meeting
- Friday, June 18, 2021 – Annual Meeting ?? in person
- Friday, July 16, 2021 – Zoom Meeting/maybe in person?
- August – No meeting
- Friday, September 17, 2021 – Zoom and in person meeting.
- Annual Conference - TBD

**Annual Meeting Discussion:**

- Helen suggested moving the annual meeting to October in combination with all-day conference (CM credits potentially available). Proposed October 15, 2021. Could combine with awards.
  - Timeframe works well for everyone; Joe added it fits into comprehensive plan training series.
  - Alan suggested getting a date set so we could collaborate with the Mid- Atlantic Planning Collaboration and have more opportunities for CM credits.

- Jacqui brought up other awards: what can we do? Awards focused on the pandemic – best project, etc.?
  - Steve suggested considering the smaller documents that have been published throughout the year.
  - David suggested community engagement awards.
  - Sarah suggested highlighting student work.
  - Alan added having these awards is a great way to show the wide array of things people are doing across the state.
- Format: Steve noted it is easier to convert to virtual from in-person than the other way around.
  - David suggested we solidify a date, see if there is a place we could host in-person and then in July send out a survey to gauge membership reaction to an in-person event and make the call based on feedback. We want to make sure we avoid any hefty cancellation fees if possible.
- Jacqui to look into reserving Pip Moyer in Annapolis.
- Helen added that if we want to do awards, we need to get notice out June/July latest.

### 3 **Chapter Administration Issues:** Action Items – None

### 4 **New Business**

#### 4.1 **Election information for all Ex-Com members except Vice President, Treasurer, and Secretary**

- March 15: Begin the Call for Nominations
- May 15: Firm deadline for submission of names of potential nominated candidates
- July 1: DEADLINE for receiving all candidate information, including position statement and bios.
- July 19: Balloting begins online.
- August 20: Balloting ends
- Late August: Election results available.

### 5 **PDO Report**

- Jacqui noted that Mark (National Capital Area Chapter APA) has sent email about an equity webinar; Helen copied. Helen noted we can offer credits and MD APA is good to go with co-sponsoring.

### 6 **Regional Representative Reports**

#### 6.1 **Western Maryland: Alan Feinberg**

- Noted a lot of things happening in WV and will send out a number of zoom meetings that are on the docket. Alan suggested coordinating with the Mid-Atlantic Planning Collaboration for our October meeting. He will be catching up with Jessie later to pin down other events that are going on.
- Joe added Mid-Atlantic Planning Collaboration will be switching from Ohio's GoToWebinar platform to Virginia's. Sarah will be hosting a Compatible Use webinar in July.

#### 6.2 **Statewide**

#### 6.3 **Baltimore: Lynda Eisenberg**

- Lynda noted the recreational marijuana zoning discussion from last meeting. She may have a few contacts in Colorado; Jacqui also has a contact to send. Planning to work with April on timing for webinar- potentially looking at late May/June/July.
- Sarah to catch up with Angie re: the work she had started.
- Lynda to create a framework and will send to the group, looking for 2-3 speakers.

#### 6.4 **Eastern Shore**

- Steve is working on a plan for public participation in Cecil County; wants to work with WILMAPCO to see what they have done. He is thinking about what public participation looks like for the future – looking to Fall for timeframe.

#### 6.5 **Southern Maryland: Olivia Vidotto**

- Olivia is still looking at agriculture and planning meeting at the farm for the fall. If it doesn't happen- will do something in the spring, can maybe do both in person and virtual.
- Noted that would be interesting to expand on changing trends in the housing market and its relevance for planning as a topic for a webinar.
  - Lynda added MPCA is hosting conference in October in Solomons Island. This could be a good partnership.

7 **Treasurer's Report: Chris Jakubiak**

- Chris noted that the new deposit reflects APA National's contribution of dues paid by membership.
- The one expenditure for the month was for the website.
- Chris is continuing to look into answer about the reserve fund amount.

8 **Committee Updates:**

8.1 **EPG:** Jasmine unavailable.

- Helen noted she has sent people to Jasmine about the AICP study groups.
  - Has also sent job openings for EPG; Andrew is also adding to the website.

**Miscellaneous Discussion:**

- Lynda and Rich Hall participated in an online conversation as part of Morgan State's accreditation for the City and Regional Planning Program. Helen noted that there will be another one and that she may be reaching out for participation from the committee.

9 **Adjourn 11:20**

**ACTION ITEM SUMMARY**

1. Jacqui to look into reserving Pip Moyer in Annapolis for the annual meeting/conference.
2. Sarah to catch up with Angie re: the work she had started with a recreational marijuana webinar.
3. Lynda to continue developing a framework for a recreational marijuana webinar and send to the group.
4. Chris to look into the logistics of the reserve fund.