American Planning Association
Maryland Chapter

Minutes – April 21, 2016
Executive Committee Meeting

Time: 10:00AM – 12:00PM
Location: City of Annapolis Planning & Zoning Office
145 Gorman Street, 3rd floor, Annapolis, MD 21401

1

1.1 Meeting was called to order at 10:05AM with the following attendees:
Pat Haddon
Lauren Good
Jackie Rouse
Peter Conrad
Raj Williams
Jim Palma
Holly Tompkins
Attending by conference call (phone number 866-499-7054; code 4984654173; leader pin 9557):
Rafey Subhani
Sandy Coyman
David Whitaker
Shubha Adhikari
Andrew Bernish
Holly Storck
Beth Pasierb
Wendy McGee-Preti

1.1.1 Minutes – David motion, Peter second, approved

1.2 Action on Agenda to add to New Business: Pat added two New Business items 4.2 (Holly Storck as Maintenance Coordinator) and 4.3 (conference planning committee), Peter also added MPCA as separate item 4.4.2, and Jim added an item regarding a May event 4.4.1
Motion approved

2

2.1 Pat is developing a work plan and things to do from the Retreat

3 No discussion

4 New Business

4.1 2016 Meeting schedule: plan to use the Linthicum library June 17, July 22 – Pat will confirm dates, Holly T. will check availability of Kent Island (Exploration Center) for September 16 meeting, and Beth will work on a location in Frederick for May meeting

4.2 Holly S. as CMC, position on ExCom. Peter offered to be a part of the committee. Also appoint Jackie and Holly S. as members of the PDO committee. Jackie motioned, Lauren second, approved.

4.3 Conference planning – per Olivia, conference in Towson Oct. 14-17, DE will be a part of it, Jim – pre-reg should be soon due to fiscal year ending June 30 for many, need a price for conf. by end of May, discussion about hotel and hiring a conf. planner, preferably a MD business

4.4 Jim P – Awards Comm. sent an email with short powerpoint – would be nice to have an awards and if so during the annual meeting & dinner, discussion of the types of awards that could be given and the process – best comp. plan /

planner of year / student planner / citizen planner / best current plan, David mentioned sustainability planning and an award, what about timeframe for comp. plan as could encompass any planning not related to a project, Rafey – trying to get a sustainability office in B'more now

*Pat – send out an email for people to get on Committees – a good thing to tie awards to dinner, probably Dec- Jan time, possible sponsorships for awards

4.4.1 Jim P – May event – last year was a discussion about the riots in B'more, return to same topic? Perhaps legislation items, race issues, etc., need to get speakers, where to have, about ½ hour panel style, 3 people speak with a moderator, what is MD APA angle? need a critical eye – not state or city, Rich @ CPHA interest?

4.4.2 Peter – MPCA, 501.C3 independent, 1400 members, fall conf. major event with about 60 people, objective is education and training, working on newsletter to help increase activity, also other training opportunities, need help and coordinate with APA and get planners to help with content and certain counties/areas that pay dues, others not so much, MD APA sends $1000 to MPCA for the conference, coordinate with MDP with MPCA – maybe a part of the Activities Comm? very specific requirements for chapter to be a part of events, asking the Board to find the right Comm. for MPCA to fit in – Activities Comm. Peter also on PDO Comm.

4.5 Budget – grant money is pass thru – liability can be put on National, Rafey will be the rep to grant folks, Lauren working on contractor agreements, Pat APA requiring us to go to % (membership fee) by end of 2017 @ 15% and is more than $27 of course students probably $30 a year and we get about $8K a year from 500 members which is relatively low Jackie wants a chapter scholarship in addition to APA - $425?, look into other chapter criteria, to take the APA exam, it's about $70 to apply for exam, MSU sends us their budget, UMD hasn't been doing much, who we helped send to Nat conf we request give us a presentation, Shubha – coordinate presentation with the newsletter for potential articles, Pat – the budget is not balanced yet but we can pass it, Lauren will continue to edit, revisit in 3 months/July, Jackie motion, Rafey second, approved

5

5.1 President's report: (see power point)

5.2 Vice President: no report

5.3 President Elect: MACO item for Andrew to go online

5.4 Treasurer's report: see 4.5 and provided documentation

5.5 Professional Development: no report

5.6 Emerging Planners: no report

6.7 send reports to Pat

Meeting adjourned 12:20PM